

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF SEPTEMBER 28, 2023
SANITARY DISTRICT COMMISSION MEETING

The September 2023 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, September 28, 2023 at 5:00 PM at the Burlington Hall located at 32288 Bushnell Rd., Burlington, WI 53105. Present at the meeting were Commissioners Harvey Kandler, Jess Wiskes, and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Tyler Gates of Baxter & Woodman; and Rachel Naber from the Town of Burlington – Administrator & Treasurer.

1. **Approval of Meeting Minutes from the August 24, 2023 Meeting:** Kandler/Wiskes motioned to approve the meeting minutes from the August 24, 2023 meeting. Motion passed unanimously.
2. **Baxter & Woodman Project Updates:** Waiting to hear back from Green Bay pipe on final video taping of the system. When a house is demolished or removed there needs to be an inspection to remove or cap the homeowner's lateral to the main. The district will work with the Town of Burlington to coordinate efforts on this process. If there is a reconnection of the lateral to the main, then there will be a new connection fee that needs to be collected.
3. **Lift Stations/Sanitary System Updates:** Harvey will connect with Joe from Wanasek to understand why we continue to have electrical trips within the system. Harvey also has to connect with Todd on the SCADA system to make sure it is still supported. Cummins is supposed to come out to do maintenance on the generators. Harvey will connect with Cummins to find out when they will complete the maintenance.
4. **BLMC:** Harvey met with Browns Lake Sanitary District to discuss next year's weed harvesting. They will raise their rates from \$350 to \$425 per hour. Their current shoreline conveyor is failing and they mentioned that our district may want to purchase a new one. We are not interested in making a purchase of this type. Mike (the harvester) suggested to Harvey that he would like to take a different approach to keep within our budget and still keep the homeowners happy. A motion was made and carried unanimously to contract with the Browns Lake Sanitary District for weed harvesting for a one-year commitment at \$425 per hour. In our last meeting we discussed dissolving the BLMC. Rich presented Ordinance No 23 09 28 to dissolve the Bohners Lake Management Committee. Motion was made and carried unanimously to adopt Ordinance No 23 09 28. Rachel of the Town of Burlington brought it to our attention that the town has not approved any dredging in the Bohners Lake area. It was rumored that the Town had approved dredging in the Lagoon area (on Lagoon Drive). The Town defers to the Sanitary District for managing the lake which includes the dredging of the lake.
5. **Mitigation Field:** Harvey met with Creative Edge Landscaping and walked the property. Creative Edge stated that they could remove the beaver dams as they have the equipment to safely remove them. They will also remove the trees that fell into Laurie's property adjacent to the field. Creative Edge presented an estimate of \$3,494. Motion was made and carried unanimously to accept the estimate at \$3,494 but not to exceed \$9,000 to remove the beaver dams and fallen trees.

6. **8081 Lakeshore Drive Property:** Harvey will call Northern Mist to fog the sprinkler system for the winter.
7. **MPC Contract:** MPC provided Harvey with an updated contract for processing our quarterly billings and bank deposits. The new rate is now approximately \$900 per quarter. Motion was made and carried unanimously to accept the new contracted amount for quarterly billing.
8. **Richards and Erickson Sewer Back-up Claims:** Richards sent a list of personal property that was damaged due to sewage backup. Serv-Pro was contacted immediately to remediate the back-up. It makes sense to submit their claims to our insurance carrier for processing and payment. We will submit all bills to the insurance company for reimbursement.
9. **2024 Preliminary Budget:** Those in attendance worked on the preliminary budget on a line-by-line case with discussions on each item listed. Rich will prepare the preliminary budget and share with the commissioners for final review prior to posting in the paper for the public notice requirement. A motion was made and carried unanimously to accept the 2024 preliminary budget as written.
10. **Set Date for Public Hearing on 2024 Budget:** The public hearing for the 2024 budget is set for October 26, 2023.

11. Invoices for Approval and Fund Transfers:

TRANSFER: \$25,000.00 from General Account to BLMC Account

SANITARY DISTRICT

Baxter & Woodman

General Engineering	\$770.00	
Scholze, Ludwig, Gruhn & Wishau SC	\$585.00	
City of Burlington Monthly Sewer	\$17,093.21	
City of Burlington Connection Fee	\$3,300.00	
Salaries	\$7,180.23	
US Treasury	\$1,189.57	
We Energies	\$741.24	
Wanasek Corp.	\$2,036.75	
Diggers Hotline	\$43.78	
USIC	\$913.71	
TDS	\$88.35	
US Cellular	\$86.98	
Cyan Design	\$325.00	
Bob Spiegelhoff	\$230.00	
Oakwood Hills Civic Assn	\$1,160.00	Beach Cleaning
Oakwood Hills Civic Assn	\$1,000.00	Weed Removal
MPC	\$1,325.77	June Quarterly
MPC	\$1,320.07	September Quarterly
Sharon Wilkes	\$550.00	Quarterly Overpayment
Quarterly Tax Returns	\$110.00	
Deluxe Deposit Slips	91.01	
Lottery Return	2,690.08	
Paychex Payroll Processing	\$164.00	

Bank Maintenance Fee	<u>\$129.40</u>
SUBTOTAL – GENERAL INVOICES	\$43,124.15

8081 LAKESHORE DRIVE PROPERTY

TDS	\$46.96	Phone
TDS	\$45.00	Internet
We Energies	\$93.11	
Bob Spiegelhoff	<u>\$200.00</u>	
SUBTOTAL – 8081 LAKESHORE PROPERTY	\$385.07	

TOTAL GENERAL INVOICES PAID **\$43,509.22**

BLMC

ASDA	\$866.25	Balance in Account
Browns Lake Sanitary District	<u>\$25,700.00</u>	\$13,590.81
BLMC SUBTOTAL	\$36,566.25	

TOTAL INVOICES PAID **\$80,075.47**

12. Meeting Adjourned: Meeting adjourned at 6:55 PM.