

**Bohner's Lake Sanitary District No. 1**  
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES – JANUARY 20, 2022  
SANITARY DISTRICT COMMISSION MEETING

The January 2022 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, January 20, 2022 at 5:07 PM virtually via WebEx at 1-408-792-6300 Meeting ID 2599 764 4116#. Present at the virtual meeting were Commissioners Harvey Kandler, and Carrie Oldenburg; and Jess Wiskes; District Accountant/Admin Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC.

1. **Approval of Meeting Minutes from December 16, 2021 Meeting:** Kandler/Wiskes motioned to approve the minutes of the December 16, 2021. Motion passed unanimously.
2. **BLMC:** Nothing new to report.
3. **Mitigation Field:** The documents were created to start the transfer of the property from the DOT to the sanitary district. Rich sent over some small changes but has not yet heard back on his additional concerns. Once the changes have been approved and made, then the recording of the transfer of title to the sanitary district will commence.
4. **8081 Lakeshore Drive Property:** Harvey will talk to Todd about moving forward with the SCADA system to remove the Verizon bill from the property. Harvey is still looking for someone to plow the driveway.
5. **Lift Stations/Sanitary System Updates:** We have been having problems with lift station 3. Harvey will connect with Joe at Wanasek to see what the issue may be. It may be something technical versus mechanical. Harvey has had several alarms on that lift station. Lift station 4 still needs work on the generator. Harvey had reached out to Cummins but has not heard anything back. He may try another route for repairs (Adams Electric). Mark Kolczaski offered a few different options – he will work with Harvey on securing someone for future repair work.
6. **Baxter & Woodman Project Updates:** Mark received a request from Green Bay Pipe for payment. It will be paid this month. Mark finally received the dredging permit which is for 10 years. Mark also mentioned that there will be upcoming road replacement for Highway P. The county asked if we would like to incorporate our work (manhole repairs) into their work, however, they notified Mark that they are going out to bid separately. Mark stated that our limit for those repairs would be about \$25,000. We may want to reach out to our local contractors for this work to see if they come close to our repair budget of \$25,000. If not, then we will go out to bid on this project.
7. **We Energies Pipeline Crossing Issues:** Mark received a quote from Wanasek for \$15,000 to lower the pipe without cutting it to correct the pipeline issue. If the pipe has to be cut and replaced, then the cost will be substantially more. We will also have to recoup the cost of Baxter & Woodman's time and effort working on these ongoing issues. Motion was made and carried unanimously to accept the proposal from Wanasek to repair the We Energies pipeline crossing error. We should also notify the property owner as well when we are close to the start of this project.
8. **Revision of District Sewer Use Ordinance:** Rich shared a draft of the revised ordinance. We wanted to make changes that are consistent with the way the City of Burlington and Browns Lakes Sanitary District are doing things. This will alleviate potential issues with several processes

that interact with the city. A motion was made and passed unanimously to adopt the revised district sewer use ordinance as written.

9. **Claim for car damage:** On November 14, 2021 a woman ran over a manhole cover that was loose. The city made some adjustments to the manhole covers and did not notify us of those changes. The woman's car bottomed out and was damaged. The cost for the repairs to her vehicle is \$878.61. Since we have a deductible of \$1,000, then we will pay the claim directly to the repair shop. A motion was made and carried unanimously to pay the repair bill to Julie Sytsma and the repair shop in the amount of \$878.61.
10. **Pat Romenesko – 2021 Audit Service Agreement:** Ruth presented Pat Romenesko's annual service agreement for the 2021 audit. The amount of his audit will not exceed \$5,400.
11. **Printing/Mailing of Invoices:** Motion was made and carried unanimously to move our printing services from Minuteman Press to Mobius moving forward.

**12. Invoices for Approval:**

**SANITARY DISTRICT**

Baxter & Woodman

General Engineering	\$917.50	
2021-2022 Dredging Surveys	\$2,630.00	
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$675.00	
City of Burlington Monthly Sewer	\$16,185.94	(\$15,387.12 last month)
We Energies	\$1,200.88	(\$951.62 last month)
Wanasek Corp.	\$1,347.13	
Diggers Hotline	\$15.92	
USIC	\$234.63	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$7.86	Modem/Text
TDS	\$87.25	(\$87.65 last month)
US Cellular	\$86.98	
Minuteman Press (Envelopes)	\$72.67	
Minuteman Press (Quarterly)	\$446.32	
Heartland Ecological Group	\$330.00	
Green Bay Pipe & TV	\$24,296.29	Sewer Cleaning
Carrie Oldenburg	\$500.00	Update Billing System
Julie Sytsma/Miller Motors	\$878.61	Car Damage – Manhole Cover
Ruth DeLay	\$84.95	Postage
<b>SUBTOTAL – GENERAL INVOICES</b>	<b>\$50,117.96</b>	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$44.68	Phone (\$44.81 last month)
TDS	\$45.00	Internet (\$45.00 last month)
We Energies	\$282.50	(\$197.11 last month)
<b>SUBTOTAL – 8081 LAKESHORE PROPERTY</b>	<b>\$372.18</b>	

**TOTAL GENERAL INVOICES PAID                   \$50,490.14**

**BLMC**

**TOTAL BLMC INVOICES PAID                   \$0**

**TOTAL INVOICES PAID                           \$50,490.14**

**Paid by automatic withdrawal               \$196.00   Paychex**

13. **Meeting Adjourned:** Meeting adjourned at 5:53 PM