

**Bohner's Lake Sanitary District No. 1**  
**32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105**

MINUTES OF NOVEMBER 30, 2023  
SANITARY DISTRICT COMMISSION MEETING

The November 2023 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, November 30, 2023 at 5:05 PM at the Burlington Hall located at 32288 Bushnell Rd., Burlington, WI 53105. Present at the meeting were Commissioners Harvey Kandler, Carrie Oldenburg, and Jess Wiskes; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Tyler Gates of Baxter & Woodman.

1. **Approval of Meeting Minutes from the October 26, 2023 Meeting:** Kandler/Oldenburg motioned to approve the meeting minutes from the October 26, 2023 meeting. Motion passed unanimously.
2. **Approval of Corrected Meeting Minutes from August 23, 2023:** It was brought to attention that Item 7 of the August 23, 2023 meeting minutes referenced lift station 11, however, there is no lift station 11 and should have read "lift station 7." Motion made and carried unanimously to approve correction of August 23, 2023 meeting minutes.
3. **Baxter & Woodman Project Updates:** Currently working on completing the final report of the 2023 system televising project. Finalized report to follow shortly.
4. **Lift Stations/Sanitary System Updates:** LW Allen provided proposal # 011302023 RB for the replacement of two pumps for lift station 10 in the amount of \$48,485.00 Motion was made and carried unanimously to accept the LW Allen proposal as written.
5. **Lake Preservation:** Nothing new to report.
6. **Mitigation Field:** A grant application was signed and submitted for potential project funding.
7. **8081 Lakeshore Drive property:** Nothing new to report.
8. **Public Records Policy:** Rich Scholze shared a policy outlining the process for handling any requests for public records. He created a form to be used for the future. We will look at how to handle the storage of the district records moving forward. We will work in conjunction with the Town of Burlington to provide access to the form for completion. Rich asked that the commissioners review the documents that he provided and will add to the agenda for approve at next meeting.
9. **Workers' Compensation Insurance Coverage:** Rich Scholze submitted all the required paperwork for the renewal of our workers' compensation insurance.
10. **Public Comments:**
  - a. Colleen Welke – 33814 S Lakeshore Dr – Discussed how to plan for change better in the future, not take it as you go. She suggested working together to create a process transition plan that lays out the pathway to any changes in managing the lake projects now that the BLMC has been dissolved.
  - b. John Tithof – 33528 S Lakeshore Dr – Bohners lake letter, Lake Preservation Committee. John was concerned about the letter than was recently published. He

was concerned about the lack of presence of the Lake Preservation on the website. His concern was how future lake management projects are going to be managed without the BLMC in place.

- c. Andrew Tucker – 7955 Ridgeway Dr – His home experienced a sewage backup. He stated that he had a sewage flood that occurred from a failure of lift station 7. There were three homes in his area that there flooded as well from the lack of a fail-safe system for these pumps. He feels that our system is not set up properly and as a result he would like the system corrected so there is an emergency number for sanitary district homeowners to call in the future for any sewage backups. He is an engineer and feels that our system does not have the proper shut offs for incidents like he and his neighbors experienced.

**11. Invoices for Approval:**

**SANITARY DISTRICT**

Baxter & Woodman		
General Engineering	\$825.00	
2021-2025 Sanitary Sewer Cleaning Program	\$412.50	
Scholze, Ludwig, Gruhn & Wishau SC	\$1,217.85	
City of Burlington Monthly Sewer	\$16,463.64	
We Energies	\$826.29	
Wanasek Corp.	\$714.88	
Diggers Hotline	\$59.70	
USIC	\$1,305.30	
TDS	\$89.81	
US Cellular	\$86.98	
Heartland Ecological Gorup	\$2,335.00	
Patrick W Romenesko	\$5,440.00	(Savings \$160.)
Nobius	\$308.20	
Transfer – General to Equipment Fund	\$40,000.00	Budgeted
Oakwood Hills Property Owners Assn.	\$1,610.00	Beach Clean-Up
Denise Rintz Brehm	\$192.00	Website Hosting
Bob Spiegelhoff	\$25.00	
MPC	<u>\$274.94</u>	
SUBTOTAL – GENERAL INVOICES	\$72,187.09	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$47.54	Phone
TDS	\$45.00	Internet
We Energies	\$130.02	
Bob Spiegelhoff	\$40.00	
Judy Pieters	\$1,081.00	Landscaping
Northern Mist Lawn Sprinkler Ltd.	<u>\$150.00</u>	
SUBTOTAL – 8081 LAKESHORE PROPERTY	\$1,493.56	

**TOTAL INVOICES PAID \$73,680.65**

**12. Meeting Adjourned:** Meeting adjourned at 5:35 PM.