

Bohners Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF THE JANUARY 23, 2025
SANITARY DISTRICT COMMISSION MEETING

The January 2025 meeting of the Bohners Lake Sanitary District Commission was held on Wednesday, January 23, 2025 at 5:00 PM at the Burlington Hall located at 32288 Bushnell Rd., Burlington, WI 53105. Present at the meeting were Commissioners Phil Paustian, Amber Della Bianca, and Brenda Szumski; Attorney Rich Scholze; Tyler Gates of Baxter & Woodman; District Admin/Accountant Ruth DeLay; and District Secretary Denise Rintz Brehm.

1. **Welcome** – Meeting called to order by Paustian.
2. **Pledge of Allegiance**
3. **Public Comment:** No public comments.
4. **Approval of meeting minutes from December 18, 2024:** Motion was made by Paustian to accept the meeting minutes from the December 18, 2024 as written with a second by Szumski. Motion passed unanimously.
5. **Lift Stations/Sanitary System:**
 - December sewage flow meter measurement to the City Water Treatment Plant – our flow to the city was slightly lower as compared to December 2023. (2023 = \$16,513 vs 2024 at \$15,855.)
 - Sanitary system issues/incidents since December meeting – Lift station 6 issue was resolved.
 - Lift station battery/electrical upgrades – All upgrades have been completed. Lift station 9 had a battery issue that was resolved.
 - Baxter & Woodman update – The inlet dredging will begin February 10. It will be a two day operation as it sits now. Permits are needed and additional information is needed for the DNR prior to the start of the project. The manhole issue on Bohner Drive is on the 2026 project list for updates by the town. The Czahor property located on Fish Hatchery Rd. has been a topic of discussion as it is for sale for development.
 - 33111 Cardinal Trail removal from the user charge billing list – The property at this address has been razed and the lateral should be capped and inspected in order to be removed from the billing list. The property was divided between the two adjacent homeowners.
 - ACCT #18-127-000 Double billing reimbursement to MPC approval – There was doubling billing for \$480 that MPC is requesting the district to refund MPC. Motion made by Paustian with a second by Della Bianca. Motion passed unanimously to pay MPC \$480 for the error.
6. **Lake Preservation**
 - Weed harvesting contract discussion (Brown's Lake & Clearwater) – Proposed plan is that Brown's Lake updated their contract that is more suitable to our plan. We would also like Clearwater to come in a week before Brown's Lake with their smaller harvester to clear between Beachview Grocery to Leach Beach as those areas are thick with weeds in shallow areas.
 - Approval of Wisconsin Lake & Pond proposal – Aquatic Plant Management provided pricing as well however they were higher in price compared to Wisconsin Lake & Pond. Motion was made by Della Bianca to approve the proposal presented by Wisconsin Lake & Pond in the amount of \$24,791.50 with a second by Szumski. Motion passed unanimously. They will start in April 2025.
 - Baxter & Woodman inlet dredging support bid for approval – Tyler presented a work order for Baxter & Woodman to conduct construction, administration, inspection, and part time observation of the inlet dredging project. Motion was made by Paustian with a second by Della Bianca to accept the work order as presented. Motion passed unanimously.

- Thank you to Friends of Bohners Lake (FOBL) – A big thank you to the FOBL for another donation check toward the Harvester Fund.

7. Wetlands Updates

- Completion of the purchase of Lots 19,20, and 21; Block 17, Oakwood Hills – The invoice for the purchase the wetlands lots 19, 20, and 21 of block 17 in the amount of \$2,000. Has been submitted for approval with the monthly invoices. Rich will begin the process of transferring title to the district.

8. 8081 Lakeshore Drive Property

- Thank you to Kitty Kurth & Kevin Lampe – Thanks goes out to Kitty Kurth and Kevin Lampe for donating a Nest thermostat to house.
- House cleaning – Terri McParland completed the initial house cleaning on January 18, 2025

- 2025 BLSO Regular Start Time:** Discussion on potentially changing the start time of the meeting. It was suggested to add the option of a conference call as a first step before making a change in the time and date. Motion was made by Paustian with a second by Szumski. Motion carried unanimously to leave the day/time the same and add the option of conference calling into the call.
- Calendar Year 2025 Activity Planner:** Phil discussed preparing a calendar of activities for the year for the commissioners. Rich added the calendar would become a public record and to be cautious that the commissioners don't unintentionally create a meeting.
- BLSO Website Update Priorities:** The website is ready for an update. Phil asked the commissioners to look at other websites for ideas for the refresh of the site.
- 2024 BLSO Financial Audit – Patrick Romanesko Engagement Letter Approval** – Phil will sign the Engagement Letter from Pat Romanesko for the 2024 audit.
- Invoices for Approval:** Motion was made by Szumski with a second by Paustian to approve the invoices as written. Motion passed unanimously.

SANITARY DISTRICT

Scholze, Ludwig, Gruhn, & Wishau, SC	\$665.00	
City of Burlington Monthly Sewer	\$15,855.53	
We Energies	\$991.81	
Diggers Hotline	\$11.94	
USIC	\$290.82	
TDS	\$91.41	
US Cellular	\$43.79	
CPME USA	\$11,150.00	Lift stations
Estate of Richard Kiekenbush	\$2,000.00	Land purchase
MPC	<u>\$480.00</u>	Quarterly Refund
SUBTOTAL – GENERAL INVOICES	\$34,880.30	

8081 LAKESHORE DRIVE

TDS	\$49.27	Phone
TDS	\$45.00	Internet
We Energies	<u>\$212.19</u>	
SUBTOTAL – 8081 LAKESHORE DRIVE	\$306.46	

TOTAL INVOICES PAID **\$35,186.76**

Paychex Auto Withdrawal \$253.50

- Adjourn:** Meeting was adjourned at 5:55 PM