

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF AUGUST 24, 2023
SANITARY DISTRICT COMMISSION MEETING

The August 2023 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, August 24, 2023 at 5:00 PM virtually via WebEx at 408-792-6300 access code 2663 304 0786 #. Present at the virtual meeting were Commissioners Harvey Kandler, Jess Wiskes, and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Tyler Gates of Baxter & Woodman; and Dave Pfanzelter and Virginia Pentracosta of the BLMC.

1. **Approval of July Meeting Minutes from the July 27, 2023 Meeting:** Kandler/Oldenburg motioned to approve the meeting minutes from the July 27, 2023 meeting. Motion passed unanimously.
2. **Baxter & Woodman Project Updates:** Permit review 33145 Cardinal Drive. Televising of the system has begun for this year. 2023 user charge project will need to be scheduled.
3. **Lift Stations/Sanitary System Updates:** Tyler received updates on lift station 8 and 10 from Adams. There are issues with lift station 8 where it says the pump is continuously running but it is not. Both lift stations are beyond tolerances and needs follow up maintenance. Tyler will send inspection reports to Harvey for review. Lift station 5 antenna was off so Harvey will work with Todd to get this corrected.
4. **BLMC:** Dave Pfanzelter gave an update of the weed harvesting for this year. He is still gathering the data from the harvest. We should see a bill from the Browns Lake Sanitary District. Dave introduced Colleen as his replacement as he is stepping down. Harvey mentioned that the direction of the BLMC may be moved back to the district instead of the BLMC handling the day-to-day operations, the commissioners will step up and manage those operations. The BLMC previously conducted the ground work for many projects however, the district commissioners will step up and manage those functions moving forward. Virginia asked if the district could slow down the disbanding of the BLMC that a transition plan be completed before moving forward. She also mentioned adding an additional commissioner to pick up the work that will be lost from the BLMC. Harvey reiterated that it is difficult to find people to step up and be an active participant on the BLMC. People are busy with their lives and it is so hard to get commitment from homeowners now as it is. He mentioned that this change has been something that he has thought about for some time as we continue to struggle to find volunteers for the BLMC. Rich added that the district had the ability to add the BLMC as an advisory committee and has the ability to dissolve it as well. This would be achieved by a resolution vote of the commissioners. Carrie mentioned that we do have district meetings 12 times a year so homeowners who have questions or concerns can voice their opinion at those monthly district meetings. Dave reiterated the amount of work involved in managing projects for the district and the commissioners need to go into this change with their eyes wide open and keep the lines of communication open to the constituents of the district. He also mentioned that the mission of the district should change to include the preservation of the ecosystem of the lake. Virginia suggested that a positive message is sent out to all the district homeowners with our updated mission statement and how this will look moving forward.

5. **Mitigation Field:** Mowing has been completed at the field. Harvey contacted two excavators to have the beaver dams removed. He may go with Reeseman to have them removed. Regarding the trees that the beavers had dropped, Harvey is meeting with a tree cutter for removal of those trees. The letter for the grant has been posted on the website for the 21-day posting requirement.
6. **8081 Lakeshore Drive Property:** We need to post new signs about bag limits for fishing along with a sign prohibiting launching of boats/watercraft.
7. **August 11 Lift Station Issue:** Harvey received a call about lift station 7 (corrected by DR on 11/30/2023) being down and sewage was backing up into their home. Harvey discussed with Rich and the district does not have responsibility to pay for his damage. Harvey called the homeowner to let them know that district was not responsible however, the district would be more than happy to pay for the damage. The homeowner was unhappy with the job that ServPro did and was going to call another service. He said he was angry with the district and he may file suit against the district. Harvey told the homeowner that he could file a claim with our insurance company.
8. **2024 Preliminary Budget Schedule:** Rich reminded us that budget season is upon us. Rich will send the worksheet to work on the preliminary budget at the September meeting. The preliminary budget will then be posted publicly in the month of October.

9. **Invoices for Approval and Fund Transfers:**

SANITARY DISTRICT

Baxter & Woodman		
General Engineering	\$220.00	
Scholze, Ludwig, Gruhn & Wishau SC	\$795.00	
City of Burlington Monthly Sewer	\$15,960.10	
We Energies	\$650.06	
Wanasek Corp.	\$921.16	
Diggers Hotline	\$31.84	
USIC	\$739.67	
TDS	\$88.35	
US Cellular	\$86.98	
Bob Spiegelhoff	\$200.00	
Deluxe Checks	\$248.98	Auto Withdrawal
Adams Electric	\$239.00	Lift station
Cummins Sales & Service	\$1,531.73	
Heartland Ecological Group Inc.	<u>\$2,325.00</u>	
SUBTOTAL – GENERAL INVOICES	\$24,037.87	

8081 LAKESHORE DRIVE PROPERTY

TDS	\$46.96	
TDS	\$45.00	
We Energies	\$150.43	
Bob Spiegelhoff	\$160.00	
Creative Edge Landscapes	\$1,070.92	Second half
Creative Edge Landscapes	<u>\$1,070.92</u>	Paid on 8/9/23

SUBTOTAL – 8081 LAKESHORE PROPERTY \$1,473.31

TOTAL GENERAL INVOICES PAID \$26,582.10

BLMC

ASDA \$856.76

BLMC SUBTOTAL \$856.76

TOTAL INVOICES PAID \$27,438.86

Paychex – Paid by automatic withdrawal \$16.25

10. Meeting Adjourned: Meeting adjourned at 6:20 PM.