

**Bohner's Lake Sanitary District No. 1**  
**32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105**

MINUTES – AUGUST 25, 2022  
SANITARY DISTRICT COMMISSION MEETING

The August 2022 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, August 25, 2022 at 5:00 PM virtually via WebEx at 1-408-792-6300 Meeting ID 2594 156 8990#. Present at the virtual meeting were Commissioners Harvey Kandler, Carrie Oldenburg; and Jess Wiskes; District Accountant/Admin Ruth DeLay; Attorney Rich Scholze; District Secretary Denise Rintz; Dave Pfanzer and Virginia Pentracosta from the lake committee and Mark Kolczaski of Baxter & Woodman.

1. **Approval of Meeting Minutes from July 21, 2022 Meeting:** Kandler/Wiskes motioned to approve the minutes of the July 21, 2022. Motion passed unanimously.
2. **BLMC:** Dave joined with Virginia Pentracosta, newest member of the BLMC. We harvested 30% more weeds than we did last year. We did have a bumper crop this year as well.
3. **Mitigation Field:** Heartland removed the beaver dam. The wetland is now drying out. Heartland sent a beaver trapper out to find any beavers on the property. Dave was working on a grant with the NRCS via the USDA. Our eligibility may be in jeopardy as we do have participate in any agricultural or forestry management. If a neighboring property does this, then we could get them to apply on our behalf. Dave contacted property owner Laurie Johnson to apply if they qualify to do so. The NRCS also would like the stream to be rerouted through the wetlands with the approval of the DNR and Army Corps of Engineers. Dave also mentioned that there was a surface water grant in the amount of \$50,000 for aquatic invasive species to maintain the wetlands property. Dave will work on the pre-application process with Harvey and Heartland. Dave previously presented to the Town to cover all the cost from their COVID relief fund but on a side note they would cover \$25,000 besides the COVID relief funding.
4. **8081 Lakeshore Drive:** Nothing new to report.
5. **Lift Stations/Sanitary System Updates:** Harvey mentioned that he has not been able to get responses to request for bid on the maintenance of the lift stations. Harvey suggested that we continue with Cummins as we have a working relationship with their organization. A motion was made and carried unanimously to approve the maintenance renewal with Cummins not to exceed \$5,000 for general maintenance of our lift stations for a one year period.
6. **Baxter & Woodman Project Updates:** Sewer cleaning crew was out last month. Mark is waiting for video report. Getting ready to adjust manholes on County Highway P prior to asphalt laying. Work order to prepare a bid package to dredge the inlet on both sides this winter in accordance with the DNR permit specs. We need to secure an off-site location for the dredged materials to be dropped at either Robers or another site. Motion was made to accept the work order from Baxter & Woodman to prepare the bid package for dredging in the amount of up to \$8,850. Motion carried unanimously.
7. **Insurance Renewals:** Ruth mentioned that the insurance premiums have increased substantially over 2022. Rich suggested that we renew the insurance for the coming year, but in 2024 we solicit other quotes for insurance to see if we could save some month.
8. **2023 Budget Timetable:** Rich prepared the annual budgeting worksheet. The timeline would be as follows: at the September meeting we will prepare the preliminary budget; the final budget

will be approved by October meeting; and the tax levy amount delivered to the town by November. We also have outstanding tax levy funds from the Town which should be transmitted to the District shortly. From what we know, it should be in the area of \$60,000.

**9. Invoices for Approval:**

**SANITARY DISTRICT**

Baxter & Woodman

General Engineering	\$305.00	
CTH P Manhole Adjustments	\$650.00	
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$840.00	
City of Burlington Monthly Sewer	\$16,839.25	(\$15,966.91 last month)
City of Burlington Connection Fee	\$1,650.00	
Wanasek Corp.	\$3,022.93	
We Energies	\$744.28	(\$940.41 last month)
Diggers Hotline	\$33.83	
USIC	\$1,351.68	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$9.69	Modem/Text
TDS	\$89.39	
US Cellular	\$86.98	
Energeneccs	\$456.25	Calibration
Bob Spiegelhoff	\$245.00	
Slades Corners Computer Repair	\$100.00	Maintenance
Zarek Insurance	<u>\$4,957.00</u>	
<b>SUBTOTAL – GENERAL INVOICES</b>	<b>\$31,501.41</b>	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$45.56	Phone
TDS	\$45.00	Internet
We Energies	\$120.53	(\$128.12 last month)
Bob Spiegelhoff	\$200.00	
We Energies	<u>\$697.00</u>	
<b>SUBTOTAL – 8081 LAKESHORE PROPERTY</b>	<b>\$1,108.09</b>	

**TOTAL GENERAL INVOICES PAID \$32,609.50**

**BLMC**

**TOTAL BLMC INVOICES PAID \$0.00**

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**Paid by automatic withdrawal \$15.00 Paychex**

**10. Meeting Adjourned:** Meeting adjourned at 5:40 PM