

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF AUGUST 26, 2021
SANITARY DISTRICT COMMISSION MEETING

The August 2021 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, August 26, 2021 at 5:14 PM virtually via WebEx at 1-408-792-6300 Meeting ID 145 215 3299#. Present at the virtual meeting were Commissioners Harvey Kandler and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC. Absent was commissioner Jess Wiskes.

1. **Approval of Meeting Minutes from July 22, 2021 Meeting:** Kandler/Oldenburg motioned to approve the minutes of the July 22, 2021. Motion passed unanimously.
2. **BLMC:** There will be no additional weed harvesting for this season. Dave Pfanzelter reminded the Brown's Lake Sanitary District to send their full invoice for 2021 weed harvesting to Ruth for payment. Dave spoke with Jim Scharle of Wisconsin Lake & Ponds about the algae problem in the southwest bay area. This year the weather trends are a big part of the cause of this issue. Jim will be out on Tuesday and received approval from Craig Helker (DNR) to spray the algae blooms. We will need to transfer funds to the BLMC account to cover this year's weed chemical treatments and harvesting. Motion was made and carried unanimously to transfer \$20,000 to the BLMC account to cover these costs. Mark Kolczaski mentioned that Theresa Alvarez is no longer with the DNR. Theresa had previously approved our dredging permit verbally while we waited for the hard copy of the permit. The bad news is that we have to start the permitting process from the beginning again. Mark does have documentation from his previous communications with Theresa. Hopefully this will speed up the approval process once we resubmit the permit application for dredging.
3. **Mitigation Field:** The DNR sent a letter which includes a link to check on the status of our permitting process for our streambank stabilization project.
4. **8081 Lakeshore Drive Property:** Judy Pieters (landscaper) noted that someone had mowed over the shoreline plantings. Harvey will talk with our lawn mowing service advise on areas to refrain from mowing to protect any further damage to the plantings.
5. **Lift Stations/Sanitary System Updates:** Lift station 4 had issues with the generator again. This generator needs a new motor. This was the one that was underwater in 2017 when it flooded. Harvey is collecting quotes on the replacement of the motor. Mark mentioned that pump replacements for lift station 4 is still on order. Todd from CPME is still working on completing the SCADA upgrade.
6. **Baxter & Woodman Project Updates:** Mark mentioned that they are still working on completing the GIS mapping for the district. Mark is trying to find out who the builder is for the Steele St. property that has not yet filed for a connection permit.
7. **2022 Budget Schedule:** We will work on the preliminary budget worksheet at the September meeting. We will then post the preliminary budget in October and hold the public meeting for

and comments on the budget. This gives us enough time to make changes if needed for submission to the county for inclusion in the 2021 tax bills.

8. **Addition of 34310 Euclid Dr to District:** This property had a septic system failure. We created an agreement to allow them to connect to the system. We will need to present our request to the Town Board for approval of adding this property to the district boundaries. Motion was made and carried unanimously to include 34310 Euclid Dr. into the sanitary district boundaries.

9. **We Energies shared driveway plan, access agreement and easements:** Rich and Mark have reviewed the plans from We Energies to create a new shared driveway for access to the gas pipeline as well as our generator. The DOT requested that we move the current access from Highway 83 to the proposed access point on Liberty Drive. We do not have any information related to the cost to make this change. We will wait until we receive the cost breakdown before we agree to the new driveway and the access agreement. We Energies did pass their pipe under our sewer pipe. They sent a video of it to Baxter & Woodman however Mark stated that we need a clearer video to confirm that it was a sturdy installation and will not interfere with our pipeline.

10. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below. Ruth also submitted the preliminary audit for 2020 from Pat Romenesko. We will add this item to the agenda for our September meeting for approval.

SANITARY DISTRICT

Baxter & Woodman

General Engineering	\$3,154.09	July
General Engineering	\$2,205.00	August
2021-2025 Sanitary Sewer Cleaning Program	\$385.00	
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$850.68	
City of Burlington Monthly Sewer	\$16,346.96	(\$15,650.43 last month)
We Energies	\$693.19	(\$684.55 last month)
Wanasek Corp.	\$106.25	
Diggers Hotline	\$37.81	
USIC	\$801.15	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$7.86	Modem/Text
TDS	\$88.41	
US Cellular	\$84.48	
Cummins	\$944.86	
Zarek Insurance Inc.	\$3,895.00	
Bob Spiegelhoff	\$225.00	
Oakwood Hills Property Owners Assn.	\$1,000.00	Weed Removal
Transfer to BLMC	<u>\$20,000.00</u>	(??)
SUBTOTAL – GENERAL INVOICES	\$450,945.77	

8081 LAKESHORE DRIVE PROPERTY

TDS	\$45.14	Phone
TDS	\$45.00	Internet

We Energies	\$122.28	
Zarek Insurance Inc.	\$456.00	
Bob Spiegelhoff	\$200.00	
Judy Pieters	<u>\$199.50</u>	
SUBTOTAL – 8081 LAKESHORE PROPERTY	\$1,067.92	
TOTAL GENERAL INVOICES PAID	\$52,013.69	
<u>BLMC</u>		
Total BLMC Invoices Paid	\$0.00	
TOTAL INVOICES PAID	<u>\$52,013.69</u>	
Paid by automatic withdrawal	\$14.00	Paychex Fees

11. **Meeting Adjourned:** Meeting adjourned at 6:05 PM