

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF JUNE 24, 2021
SANITARY DISTRICT COMMISSION MEETING

The June 2021 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, June 24, 2021 at 5:00 PM virtually via WebEx at 1-408-792-6300 Meeting Number 145 966 9951#.

Present at the virtual meeting were Commissioners Harvey Kandler, Jess Wiskes and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC.

1. **Approval of Meeting Minutes from May 27, 2021 Meeting:** Kandler/Wiskes motioned to approve the minutes of the May 27, 2021. Motion passed unanimously.
2. **BLMC:** Brown's Lake harvested for us in early June. They completed 2.5 days of cutting and did a great job for the first outing with Brown's Lake as our harvesting partner. They will be out again to harvest next week. The BLMC meeting is scheduled for next Thursday at the Burlington Smokehouse & Tap on Highway P. Motion was made and carried unanimously to transfer \$25,000 to the BLMC for their annual projects.
3. **Mitigation Field:** We have not yet received an update from Heartland but we do know that the DOT and ACOE have a copy of our plans for review. They are slow to respond so it may be 2-3 months before we hear something.
4. **8081 Lakeshore Drive Property:** Nothing new to report.
5. **Lift Stations/Sanitary System Updates:** Lift station 8 had some issues, but no damage from the issues. Everything is back to normal. Harvey looked into having the lift stations sandblasted and repainted. He did find someone to give us a quote on the blasting and painting. LW Allen did our inspection. Lift station 4 and 6 had some issues. Lift station 4 – one of the pumps was in bad shape. The pump had some wire wrapped around it and they found a faulty check valve. We asked LW Allen to give us a quote for two new pumps. The quote was in the amount of \$26,520 plus freight. Motion was made and passed unanimously to accept the quote from LW Allen as written.
6. **Baxter & Woodman Project Updates:** We had sewer connections reviewed in two locations – one on Euclid Drive which needs to be annexed into the district. We first need to present the annexation to the Town Board for approval. There was also a house that burned down on Horizon Drive. The owner needs to cap the lateral to prevent anything from leaching into the system. We need to inspect the cap and have something in writing to document that this has been completed. We also never finished documenting the locations of all the laterals within the system. Mark Kolczaski has been in contact with We Energies on their plans for constructing a small building for their new gas pipeline. They wanted to access our driveway for their small building. The city does not want them to use our driveway but rather have them work with us on potentially sharing a new driveway with the entrance on Liberty Dr. instead of Highway 83.
7. **2020 CMAR Resolution:** Motion was made and carried unanimously to accept the CMAR Resolution 21 06 24 to be filed with the CMAR when completed for review.

8. **Website Revamp:** Denise mentioned that we need to revamp the website. It was agreed that it is time for a facelift. Ann at Cyan Design will do the update as she currently manages the monthly updating of the website and created the original site.
9. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below:

SANITARY DISTRICT

Baxter & Woodman

General Engineering	\$847.50	
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$510.00	
City of Burlington Monthly Sewer	\$16,326.29	(\$15,670.04 last month)
Salaries	\$7,382.70	
US Treasury	\$1,223.12	
We Energies	\$1,053.28	(\$798.24 last month)
Wanasek Corp.	\$467.00	
Diggers Hotline	\$107.46	
USIC	\$2,098.25	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$8.49	Modem/Text
TDS	\$88.85	
US Cellular	\$84.48	
Carrie Oldenburg	\$43.92	Cell Phone
Minuteman Press	\$299.52	Quarterly Sewer Bill
Carrie Oldenburg	\$240.28	Postage
Bob Spiegelhoff	\$180.00	Landscaping
Cyan Design	\$300.00	Website
LW Allen	\$1,200.00	Inspect Lift Stations
West Bend Mutual Insurance Co.	\$675.00	
Transfer to BLMC	<u>\$20,000.00</u>	
SUBTOTAL – GENERAL INVOICES	\$53,256.17	

8081 LAKESHORE DRIVE PROPERTY

TDS	\$45.34	Phone
TDS	\$45.00	Internet
We Energies	\$121.19	
Bob Spiegelhoff	\$160.00	
Jennifer Seefeld	<u>\$126.00</u>	Cleaning
SUBTOTAL – 8081 LAKESHORE PROPERTY	\$497.53	

TOTAL GENERAL INVOICES PAID \$53,753.70

BLMC

Wisconsin Lake & Pond	<u>\$9,598.35</u>
Total BLMC Invoices Paid	\$9,598.35

TOTAL INVOICES PAID \$63,352.05

Paid by automatic withdrawal \$13.00 Paychex Fees

10. **Meeting Adjourned:** Meeting adjourned at 5:55 PM